

## SUBMISSION REQUIREMENTS

- I. Papers (up to 10 pages, A4) must be sent in electronic form to the following email addresses: [peter.antonov@ieee.bg](mailto:peter.antonov@ieee.bg) or [jppet@abv.bg](mailto:jppet@abv.bg).
- II. The text of the paper should include: Introduction, Body, Conclusion (results obtained), Credits to collaborators who are not co-authors of the manuscript (if any), References and contact information including: academic rank, name, initials, surname, organization unit (department), e-mail address.
- III. All mathematical expressions should be written clearly and legibly (recommended use of Microsoft Equation).
- IV. The text must be typed into a file format WinWord 2000/2003 with font Times New Roman. Formatting should be as follows:
  1. Page size - A4, Margins: Left – 2 cm, Right – 2 cm, Top – 1.5 cm, Bottom – 3.5 cm, Header - 1.25 cm, Footer - 12.5 cm, Line spacing - 0
  2. Title – Font size 16, Bold, Centered, All caps
  3. One blank line – Font size 14, Normal, Centered
  4. Authors' names: First name, Last name, Font size 14, Normal, Centered
  5. Two blank lines - Font size 14, Normal
  6. Abstract – up to 8 lines, Font size 11, Normal
  7. Keywords - Font size 11, Normal
  8. One blank line – Font size 14, Normal
  9. Layout:
    - a. Titles and subtitles - Font size 12, Bold, Centred
    - b. One blank line - Font size 12, Normal
    - c. Body layout - Font size 12, Normal, First line – 1 cm; Before and After paragraph – 0.
    - d. Equations: centered and numbered - with numbers in parentheses aligned to the right, Before and After paragraph – 6.
    - e. Figures: in a widespread PC format, with numbers and captions centered beneath them (Font size 11, Before and After paragraph – 6 pts), “Layout: In line with text”.
    - f. References: in square brackets.
    - g. List of references: following the bibliographic IEEE standards of journals, Font size 12, Normal
    - h. For contacts: after the references - Names of authors, degrees, place of work, phone and e-mail; Font size 11, Alignment - Right.
    - i. Please do not add page numbers.

The following is an example of the recommended style for references:

- [1]. C. W. Churchman, *The Design of Inquiring Systems*, New York: Basic Books Inc. Pub., 1971.
- [2]. J. Ivary, “A Paradigmatic Analysis of Contemporary Schools of IS Development”, *European Journal of Information Systems*, Vol. 1, No. 4, 1991, pp. 249-272.